



## PERSONAL INFORMATION COLLECTION NOTICE

By completing this form you are providing personal information to The Law Society of New South Wales (we, us, or our).

By lodging this application, you confirm that you have read the Personal Information Collection Notice and that you consent to The Law Society of New South Wales' collection, use and disclosure of information in accordance with that Notice. If you have any questions regarding the Personal Information Collection Notice please contact our Privacy Officer using the contact details below, prior to lodging this application.

### Who do we collect the personal information from?

We generally collect your personal information directly from you. However, in some cases, we may receive your personal information from a third party (for instance if we receive a complaint) and when it is relevant to our statutory responsibilities (for instance other regulators who have dealt with you).

### What are the purposes for which we collect and hold personal information?

We collect and hold your personal information to:

- fulfil our functions under, facilitate compliance with, and carry out our responsibilities in connection with, the *Legal Profession Act 2004* (NSW), the *legal profession legislation* (as defined in the *Legal Profession Uniform Law Application Act 2014*), the *Corporations Act 2001* (Cth), the *Professional Standards Act 1994* (NSW) and associated regulations (which require and authorise us to collect certain information) including to maintain regulatory and corporate records;
- fulfil our role as a professional association including:
  - maintaining membership records
  - communicating with you to offer products, services and events and when you obtain a product or service or come to an event
  - to conduct research and provide public representation; and
- provide information to third parties as authorised or required by law.

### What if we didn't collect this personal information?

Without your personal information we may not be able to process your application or request, perform our statutory functions or provide you with some or all of the services of the Law Society as a professional association.

### Who are the types of bodies and persons to whom we usually disclose your personal information?

Your personal information may be provided to:

- entities distributing information relevant to you as a legal practitioner or member of the Law Society;
- Lawcover and other professional indemnity insurers and practising certificate funders;
- our professional advisors and contractors (strictly on the basis that the information is to be used only for providing services to the Law Society and must not be disclosed);
- Australian regulators and government entities (such as the Office of the Legal Services Commissioner) and overseas regulators; and
- organisations that represent the legal profession such as the Law Council of Australia and Regional Law Societies.

### Disclosure overseas

If you practise in a foreign country (or apply to do so) we may send your personal information overseas in response to an inquiry from the relevant authority in that place.

We use the services of certain third party service providers which may have offices or other operations outside of Australia. As a result, your personal information may be disclosed to overseas recipients. All service providers that have access to personal information held by us are required to keep the information confidential and not to make use of it for any purpose other than to provide services in accordance with their engagement.

### You can access and correct your personal information

Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. Our privacy policy is accessible via [lawsociety.com.au/privacy-policy](https://lawsociety.com.au/privacy-policy)

### How to contact us for privacy related issues

#### PRIVACY OFFICER

Corporate Legal Services  
The Law Society of New South Wales  
170 Phillip Street, SYDNEY NSW 2000

Telephone: (02) 9926 0333

Email: [corplegal@lawsociety.com.au](mailto:corplegal@lawsociety.com.au)

**PLEASE DO NOT RETURN THIS FORM TO THE PRIVACY OFFICER**

See page 1 for lodgement details.

## SOLICITOR MEMBERSHIP BENEFITS OF THE LAW SOCIETY OF NEW SOUTH WALES

As Australia's largest and most influential association for solicitors, we are committed to providing strong leadership and effective representation for the legal profession. As a member, you will benefit from a rich pool of services designed to empower and support you in your practice including:

### SUPPORTING YOUR CAREER AND WELLBEING

- **Professional development:** Access to our LawInform portal which hosts one of the largest CPD programs in Australia with face-to-face, online, and on-demand courses. You can track your CPD progress and receive up to 30 per cent off selected courses.
- **Wellbeing:** Access to a wide range of wellbeing related programs and resources, including our complimentary Staying Well in the Law webcasts and online resources as well as the Solicitor Outreach Service (SOS) (available to NSW solicitors) and Mental Health First Aid training.
- **Career progression:** We offer tailored programs to support you at every stage of your career including Ready for Practice, Induction, Mentoring and Leadership programs.
- **Confidential Ethics and Compliance support:** Complimentary help with ethical and legal matters through our confidential advice lines.

### STRENGTHENING YOUR PRACTICE

- **Find A Lawyer:** Connect your practice to members of the public in need of legal advice through our solicitor referral service and our Find a Lawyer tool.
- **Professional Standards Scheme:** Member-only access to the Law Society of New South Wales Professional Standards Scheme, which allows members in private practice to limit their occupational liability.
- **Specialist Accreditation:** Become recognised as an expert in your area of practice with member-only opportunities to apply for the Specialist Accreditation program.
- **The Practice Support Hub** supports members through a range of practice tools, information and resources that are easily accessible in one centralised online spot.
- **AI for Legal Professionals Hub** has resources developed and collated for NSW legal practitioners and Law Society members to understand the impact Artificial Intelligence (AI) is having on the delivery of legal services.
- **AML/CTF Hub** has been developed to support the profession navigate the new anti-money laundering and counter-terrorism financing legislation.

- **Reliable and informative communications:** Regular email updates on legal current affairs, legislative changes, upcoming training and events and exclusive member services via Monday Briefs, Legal Updates, Ethics and Standards Quarterly, and other valuable e-Newsletters.
- **Practical guidance:** Access to a range of committee resources and events in specific areas of practice and interest.
- **Library services:** Online and in-person access to the Law Society library and research services.
- **Online shop:** Access a range of useful resources at discounted prices, including legal documents, books, leaflets, handbooks and merchandise via our online shop. Access a range of precedents and forms developed by leading practitioners.
- **Member Benefits Program:** Access to exclusive discounts and upgrades on business and consumer products and services from 15 different providers.
- **Utilise our CBD spaces,** including a well-equipped training room, multiple function rooms, visiting solicitor rooms, purpose-designed mediation and arbitration facilities.

### SERVING YOUR PROFESSION

- **Networking and Engagement:** Meet your peers and the profession's leading minds with more than 100 events each year, covering everything from thought leadership forums to gala dinners, expert panels, conferences, fundraisers and more.
- **Advocacy:** Become an advocate for the profession and make a direct impact on law reform and policy development by serving on one of 18 expert policy and practice committees.
- **Pro Bono Scheme:** connects firms willing to provide pro bono assistance to disadvantaged members of the community in need of legal services.
- **Volunteering:** Give back to the legal community by adding your expertise to one of our volunteer mock law or mentoring programs.
- **LSJ:** Annual subscription to the award-winning Law Society Journal, LSJ online, plus access to the digital archive of every issue published since 1963.

For a comprehensive guide to what membership of the Law Society can provide, including partner-specific terms and conditions, visit: [lawsociety.com.au/membership](https://lawsociety.com.au/membership). Information correct as at April 2025